

**VILLAGE OF LOCH LLOYD, MISSOURI**  
**March 20, 2024 Board Minutes**

Full Board present.

Also joining were Village Attorney, Jonathan Zerr and Mandy Marshall

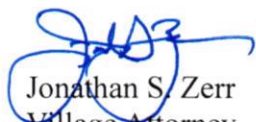
Meeting called to order by Chairman Schultz at 6:00 p.m.

1. Pledge of Allegiance.
- 2.. Approval of Minutes from 2-27-24 Meeting.
  - a. Minutes presented by Village Attorney, Zerr
  - b. Motion to approve and accept the minutes of the 2-27-24 meeting was made by Dir. Little.
  - c. 2<sup>nd</sup> to the motion was made by Dir. Withey.
  - d. With no further discussion on the motion, Chairman Schultz called the question.
  - e. Motion was approved by unanimous vote of the Board.
3. MODoT Discussion
  - a. Chairman Schultz recognized Dir. Douglas for comments and background of the recent MODoT traffic study.
  - b. Study provided analysis of the turn lane issues and a traffic signal to control and increase safety at Kenneth and Holmes Roads.
  - c. Dir. Douglas outlined details on the timing for the project including the list of improvements that currently have a 10 year wait list.
  - d. Presentation of potential cost-sharing agreement between the Village and MODoT to help increase the prioritization of the project.
  - e. Discussed the availability of funds for the 50/50 cost-share anticipated \$600,000 - \$800,000 for the construction of the traffic light.
  - f. If the Village moves quickly, the anticipated completion date will be March 2025 for the traffic light and traffic control improvements.
  - g. Clerk Lafata identified the road tax funds available for use in the cost-sharing arrangement. Including the return of 25% of the accumulated revenue from the Mount Pleasant Road District Tax.
  - i. Clerk Lafata confirmed that they are currently holding \$147,000 which was received in a single lump sum last year from the Road District. Clerk Lafata then confirmed the anticipated \$41,000 that the Village will receive this year.
  - j. Clerk Lafata confirmed that the Village is currently holding \$600,000 dedicated for road usage.
  - k. Attorney Zerr confirmed that the Village can utilize the funds outside the jurisdictional boundaries pursuant to an "extra-jurisdictional agreement" with MODoT.
  - l. Dir. Douglas and Clerk Lafata confirmed the plan for a follow-up meeting with MODoT to discuss the concept plan that will need to be submitted with the application on the cost-share program.
  - m. Clerk Lafata provided an overview of the process utilized in identifying potential engineering firms for completion of the traffic cost estimates and engineering.

- n. Clerk Lafata confirmed that there were six (6) firms contacted. Two (2) of the firms provided responses and met the criteria to complete the process within the allotted timeframe.
  - o. No action sought or taken under this agenda subject.
4. Ordinance 2024-03-02-1 approving expenditure for the Concept Plan for engineering the Stoplight.
- a. Chairman Schultz recognized Clerk Lafata for introduction of the Concept Plan and identification of engineering firms to complete the same.
  - b. Clerk Lafata confirmed the two (2) identified entities for completion of the Concept Plan including assistance with the MODoT cost-sharing application process.
  - c. Chairman Schultz recognized Dir. Withey for questions regarding the billing rates and analyses provided by each entity.
  - d. Chairman Schultz provided additional instructions to Clerk Lafata regarding potential for going back to the engineering firms to clarify a maximum cap in the overall costs.
  - e. Chairman Schultz recognized Clerk Lafata who confirmed the instructions and noted that the full study and plans by the engineer would be paid for as part of the “costs” in the cost-share agreement.
  - f. Clerk Lafata reported on the strong suggestion from MODoT to utilize one of engineering firms that are familiar with MODoTs terms, conditions, and procedures.
  - g. Chairman Schultz recognized Dir. Withey for comments regarding the importance of safety and education to the residents if the stoplight is utilized.
  - h. Dir. Withey further inquired as to the timing flexibility of how the light is programmed, once installed.
  - i. Village Attorney Zerr commented that the Board DOES NOT want to inject itself into the timing of the traffic lights or how they set them. It would open the Board up to potential liabilities.
  - j. Chairman Schultz recognized Dir. Douglas for affirmation that the experts at MODoT will determine the veracity of additional safety and timing of the lights and would be tailored as appropriate by MODoT.
  - k. Motion made by Dir. Lafata to adopt the engineering Concept Plan proposal submitted by Trekk.
  - n. 2<sup>nd</sup> to the motion made by Dir. Douglas
  - o. Bill read by Attorney Zerr in its entirety at the direction of Chairman Schultz.
  - p. With no further discussion on the motion, Chairman Schultz called the question.
  - q. Motion was approved by unanimous vote of the Board.
5. FAQs Sales and Use Tax
- a. Issue introduced by Chairman Schultz.
  - b. Chairman Schultz made comments on what will be done with the additional tax revenues if the Use Tax is passed.

- c. Use of the revenue will allow for a reserve fund to be created in the Village budget. It will also allow for payment of consultants and professional staff as the issues of the Village continue to expand.
  - d. Chairman Schultz recognized Clerk Lafata who provided details to the Board on the delivery of the FAQs to each of the residents and their continued availability online.
  - e. With no further discussion, Chairman Schultz declared the matter closed.
  - f. No action sought. No action taken.
6. Emergency Management Committee Formation Discussion
- a. Issue introduced by Chairman Schultz.
  - b. Chairman Schultz recognized Dir. Douglas who provided input and analysis of the emergency management committee.
  - c. Chairman Schultz provided instruction to staff, including Clerk Lafata and Village Attorney Zerr to draft an ordinance creating the emergency management committee including terms of office, scope of duties, and appointment process.
7. Other
- a. Chairman Schultz requested that staff, including Clerk Lafata and Village Attorney Zerr research and present a proposed conflict of interest and code of ethics for municipal elected officials.
8. Executive Session
- a. There being no further business to come before the Board, Chairman Schultz recognized Dir. Lafata.
  - b. Motion made by Dir. Lafata to enter executive session for discussion of personnel matters (Section 610.021(3) RSMo) and real estate matter (Section 610.021(2) RSMo)
  - c. 2<sup>nd</sup> to the Motion was made by Dir. Douglas.
  - d. There being no further discussion, Chairman Schultz called the question and requested Village Attorney Zerr to conduct a roll call vote.
  - e. Unanimous vote by roll call in favor of the motion.
10. Adjournment
- a. Motion to adjourn regular session made by Dir. Withey.
  - b. 2<sup>nd</sup> to the Motion was made by Dir. Lafata.
  - c. There being no further discussion, Chairman Schultz called the question.
  - d. Unanimous approval.
  - e. Adjourned regular session at 6:55 p.m.

Respectfully submitted,

  
Jonathan S. Zerr  
Village Attorney